



## Capital Kids Emergency Contact Information

Child's Name	Nickname	DOB
Home Address		Home Phone
Chronic Physical Problems/Pertinent Developmental Information		
Known Allergies		

### Parent(s)/Guardian(s)

Father's Name	Employer	Work Phone
Home Address	Cell Phone	E-mail
Mother's Name	Employer	Work Phone
Home Address	Cell Phone	E-mail

### Emergency Contact Persons

Name	Relation	OK to pick up? Y/N	Phone number(s)
Name	Relation		Phone Number
Name	Relation		Phone Number
Name	Relation		Phone Number

\*Appropriate custody papers need to be kept on file if a parent is not allowed to pick up a child. Section 22.1-4.3 states that unless a court order has been issued to the contrary, the non custodial parent of a child in day care must be included, upon the request of said non custodial parent, as an emergency contact for events occurring during the day care activities.